

**Minutes of Land Use, Parks and Environment Committee**  
**Tuesday, October 21, 2008**

Chair Fritz Ruf called the meeting to order at 8:32 a.m. and led the Committee in the Pledge of Allegiance.

**Committee Present:** Supervisors Fritz Ruf (Chair) James Jeskewitz, Walter Kolb, Robert Hutton (left at 10:31 a.m.), Ted Rolfs, and Janel Brandtjen. Absent: Supervisor Gilbert Yerke

**Also Present:** Chief of Staff Mark Mader, Legislative Associate Karen Phillips, Legislative Policy Advisor Ann Olson, Planning and Zoning Manager Dick Mace, Financial Analyst Bill Duckwitz, Parks and Land Use Director Dale Shaver, Parks System Manager Duane Grimm, Business Manager Peter Mudek, Environmental Health Manager Steve Korthof, Enterprise Operations Manager Andrew Thelke, Senior Land Use Specialist Amy Barrows, and Principal Assistant Corporation Counsel Debbie Price.

**Executive Committee Report**

Ruf summarized the items discussed at the Executive Committee meeting of October 20, 2008.

- Update on Information Technology Projects
- 2009 Community Development Block Grant Operating Budget
- Ordinances
- 2009 Non-Departmental Budget
- 2009 – 2013 Capital Projects pulled for further discussion
- Resolution - Adopt Five-Year Capital Projects Plan
- Appointments

**Future Meeting Dates**

- November 4, 2008
- November 18, 2008

**Legislative Update**

Mader stated that Krahn has been working on the proposed 9-1-1 legislation in Madison.

**Review and Discuss the 2009 Operating Budget for the Parks and Land Use Department**

Shaver began by discussing the Parks, Environment, Education and Land Use Department's performance measures of 2008 in comparison to 2009, which are the same except for some numerical changes.

Shaver proceeded to review the General Fund, showing a tax levy increase of 1.5% and a reduction in expenditures in order to meet the costs to continue and achieve the budget target for 2009. He stated that they are proposing to unfund three positions, two of them at the supervisory level and one clerical position. The positions became vacant in 2008 and were not filled. The position vacancies will save the Department about \$264,000 for 2009.

Brandtjen asked for further discussion of the Capital Project #200505, Park Restroom Renovations. Shaver briefly reviewed the discussion from a previous meeting regarding the project.

Shaver reviewed the Program Highlights, Strategic Outcomes and Performance Measures and Activity in the General Fund:

- Financial Summary including revenues, expenditures and positions
- Solid Waste Planning, Implementation and Education
- Household/Agricultural Hazardous Waste
- Agricultural Land & Water Conservation

- Urban Land & Water Conservation
- Planning
- Code Enforcement/Zoning
- Environmental Health
- Humane Animal
- Hazardous Material
- Licensing
- Septic/Well/Lab Programs

(Review of the 2009 Operating Budget for the Parks and Land Use Department continued after the discussion of Agenda Item #3, Ordinance 163-O-046.)

**Discuss and Consider Ordinance 163-O-046: Amend The Waukesha County Shoreland And Floodland Protection Ordinance By Amending Various Sections Pertaining To The Regulation Of Floodplains (SZ-1680)**

Barrows stated the changes are mostly very technical. She outlined the highlights of the Executive Summary. The changes are specifically noted in the summary, as well the addition of minimum standards for development, requirements for submitting applications, the process for appealing floodplain related matters, identifying when a rezone of the official maps regarding floodplain matters is required and the procedures for that rezone, and the identification of additional duties of the zoning administrator.

Brandtjen asked what the deadline is for filing an appeal of the floodplain maps. Barrows stated that an appeal could be done at any point. Mace added that there is one appeal in process now, and another one being contemplated. Discussion continued regarding the implications of floodplain/floodway restrictions upon the properties located within them. Barrows added that if this ordinance were not adopted, FEMA flood insurance would not be available to the property owners. FEMA makes sure those structures are protected by saying these regulations must be instituted or no insurance will be available. Barrows also stated the County would not be eligible for any mitigation grants or disaster assistance if this ordinance were not adopted.

Price commented that as part of proposing the ordinance amendments, the DNR and FEMA review what the County has done, to approve or disapprove of how their floodplain language has been taken and put into the County code. It is hoped their feedback will be received by October 28, before the ordinance goes before the County Board. Upon recommendation of the DNR thus far, there is one recommendation for a minor change, and Price requested that an amendment be made before the ordinance is approved, to include Chapter 30, as follows: Within Section 51, Section 7, C-1, H (Page 29); "Bridge project must be completed pursuant to Chapters 30 and 31 of Wisconsin Statutes and any other local, state and federal requirements."

Ruf stated the modification would be incorporated as recommended to include Chapter 30.

MOTION: Ruf moved, second by Jeskewitz, to approve Ordinance 163-O-046 with the modification requested by the DNR. Motion carried 6-0.

Ruf requested that one of the Parks and Land Use Staff be present at the County Board meeting to answer any questions regarding Ordinance 163-O-046.

Shaver complemented Barrows and Price on their efforts, and Ruf commended Mace and the Staff on their exemplary work on this Ordinance.

Hutton left at 10:31 a.m.

Shaver continued with the review Program Highlights, Strategic Outcomes and Performance Measures and Activity in the General Fund:

- Parks Programs – Shaver noted that Minooka Dog Park has been very successful – a similar dog park area is planned for Nashotah Park. The Percentage of Cost Recovery and the Three Year Maintenance Plan for the Parks were discussed.
- General County Grounds Maintenance
- Retzer Nature Center
- Museum
- Exposition Center
- Administrative Services

Shaver continued with review of the Program Highlights, Strategic Outcomes and Performance Measures and Activity in the Land Information System Fund and Walter J. Tarmann Fund.

Shaver concluded with a review of the Program Highlights, Strategic Outcomes, Performance Measures and Activity in the Enterprise Funds :

- Golf Course Fund - Added this year is more detail on the Cash Flow from Operations. Shaver reviewed the budget highlights for the Naga-Waukee, Wanaki and Moor Downs Golf Courses. Thelke explained some of the promotions implemented at the Moor Downs Golf Course in 2008.
- Ice Arenas Fund - Naga-Waukee and Eble Ice Arenas.
- Materials Recycling Fund - Mader noted a correction to be made in the Budget Book: Page 286 precedes Page 285; Duckwitz stated this error would be corrected.

MOTION: Jeskewitz moved, second by Rolfs, to tentatively approve the 2009 Operating Budget for the Department of Parks and Land Use. Motion carried 5-0.

**Discuss and Consider Ordinance 163-O-045: Amend The Text Of The Town Brookfield Zoning Code, Regarding Section 17.08, Sign Provisions (ZT-1682)**

Mace explained that this ordinance would conform the Town of Brookfield's zoning code to be similar to that of the City of Brookfield.

MOTION: Rolfs moved, second by Jeskewitz, to approve Ordinance 163-O-045. Motion carried 5-0.

**Discuss and Consider Ordinance 163-O-047: Reese Property Acquisition**

Grimm explained this ordinance would acquire the Reese property to incorporate into the trail system. It was necessary to acquire the land in order to avoid the trail going through wetland areas, which would require a boardwalk at a higher expense. It is consistent with the recommended Land Use Plan for Waukesha County.

Rolfs moved, second by Jeskewitz to approve Ordinance 163-O-047. Motion carried 5-0.

MOTION: Kolb moved, second by Brandtjen, to adjourn the meeting at 12:06 p.m. Motion carried 5-0. Respectfully submitted,

Jim Jeskewitz  
Secretary